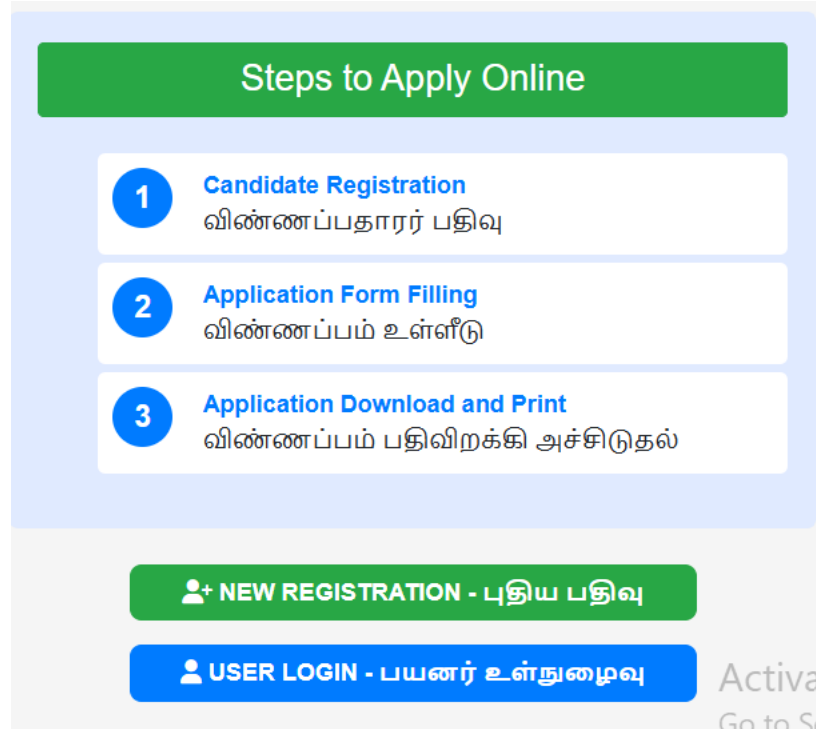


One Year Research Fellowship-2025 under Tamil Nadu Council of Historical Research

Instructions to fill Online Application Form

Registration

The selection process for One Year Research Fellowship-2025 under Tamil Nadu Council of Historical Research involves online application registration and uploading Research document. All steps including applicant registration, entering application details, uploading Research document, and downloading the completed application must be carried out online. The process for applying online involves the following steps listed below:



1. **Candidate Registration.**
2. **Application form filling and upload Research proposal**
3. **Application Download and Print**

Applicants must carefully follow all the above-mentioned steps within the specified dates and timelines. The first and foremost step in the process is the registration of the application. This note provides detailed instructions on how to complete the application.

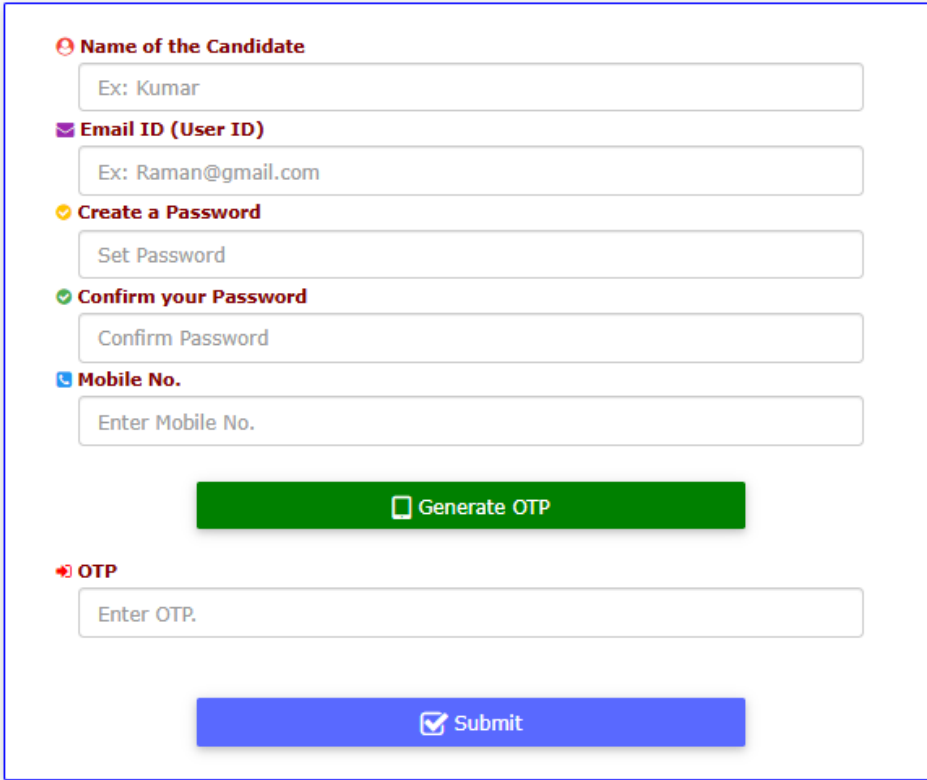
1. User Registration

To make the registration process simple, it has been divided into several easy steps. Please follow these steps carefully.

First, visit the official website: <https://research.tngasa.org>. You will now see the webpage displayed as shown below.

The screenshot shows the official website of the Government of Tamil Nadu Council of Historical Research. The header includes the organization's name in English and Tamil, along with its logo. The main content area is divided into two columns. The left column, titled 'Instructions', contains links for 'Instructions in Tamil', 'Instructions in English', 'Guidelines', and 'Model Application'. Below this is a section for 'Important Dates' with the commencement of online registration (dd/mm/yyyy) and the last date to submit the online application (dd/mm/yyyy). The right column, titled 'Steps to Apply Online', lists three steps: 1. Candidate Registration (விண்ணப்பதாரர் பதிவு), 2. Application Form Filling (விண்ணப்பம் உள்ளீடு), and 3. Application Download and Print (விண்ணப்பம் பதிவிறக்கி அச்சிடுதல்). Below these steps are two prominent buttons: 'NEW REGISTRATION - புதிய பதிவு' (colored green) and 'USER LOGIN - பயனர் உள்நுழைவு' (colored blue). The footer contains contact information including the address (Tamil Nadu Archives and Historical Research, 50-51, Gandhi Irwin Road, Egmore, Chennai - 600 008), a help desk (044-28190355, 044-29190855), and email addresses (cmr.tnahr@tn.gov.in and tnarchives_rh@nic.in). A copyright notice for 2025 is also present.

Now, click on **"New Registration" button colored in green**. The following webpage will now appear on your computer screen. This page will display the necessary actions to be performed under the **"New Registration"** section.



The registration form is enclosed in a blue border and contains the following fields and buttons:

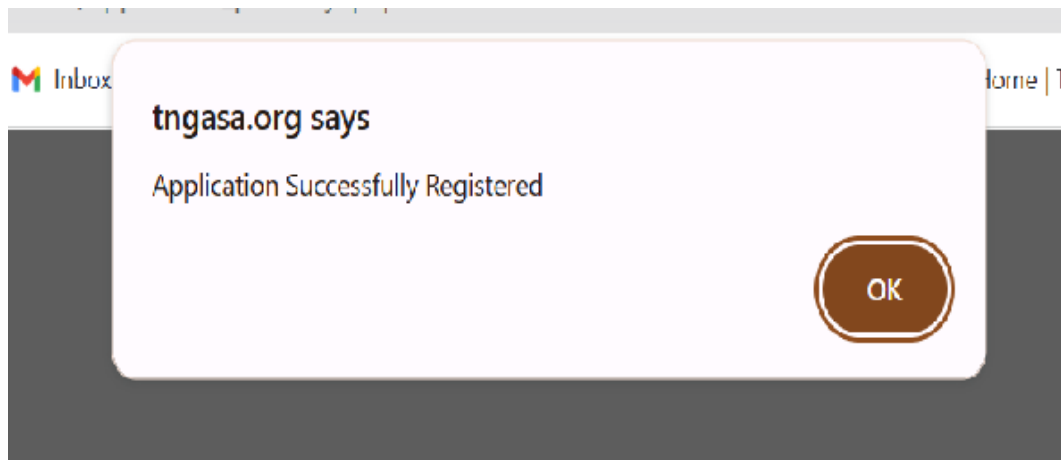
- Name of the Candidate**: A text input field with the placeholder "Ex: Kumar".
- Email ID (User ID)**: A text input field with the placeholder "Ex: Raman@gmail.com".
- Create a Password**: A text input field with the placeholder "Set Password".
- Confirm your Password**: A text input field with the placeholder "Confirm Password".
- Mobile No.**: A text input field with the placeholder "Enter Mobile No.".
- Generate OTP**: A green button with a white square icon and the text "Generate OTP".
- OTP**: A text input field with the placeholder "Enter OTP.".
- Submit**: A blue button with a white checkmark icon and the text "Submit".

Applicants must carefully fill in all the required details on the registration page. The following points must be clearly understood and followed to ensure a successful registration:

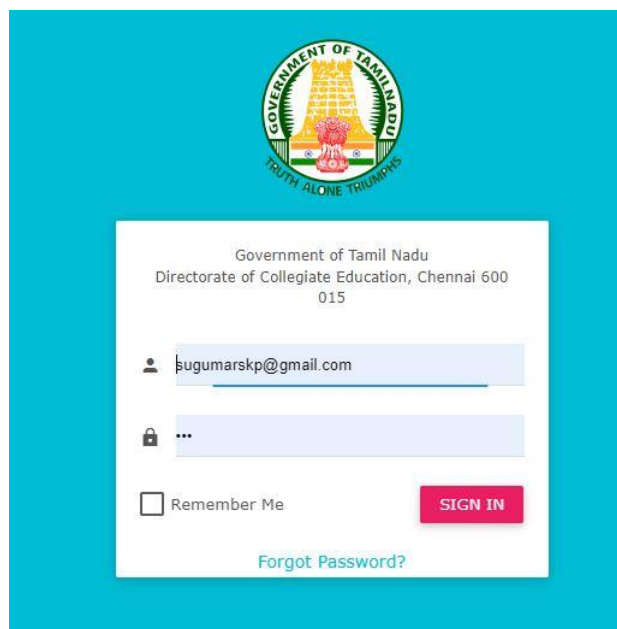
1. **Name** – Enter your name exactly as it appears on your 10th / 12th mark sheet.
2. **Mobile Number** – The mobile number you provide will be considered your registered mobile number. All SMS communications will be sent to this number.
3. **Email ID** – Provide a valid email address. If you don't have one, create a new email ID and use it. This will be your registered email ID, and all official communication will be sent to this address.
4. **Password** – Create a secure password with a minimum of six characters. It must include at least one number, one special character, and letters.
5. **Final Check** – The entered details cannot be changed later. So, verify all information before clicking the "Submit" button.

Keep your email ID and password safely noted, as you will need them multiple times throughout the process.

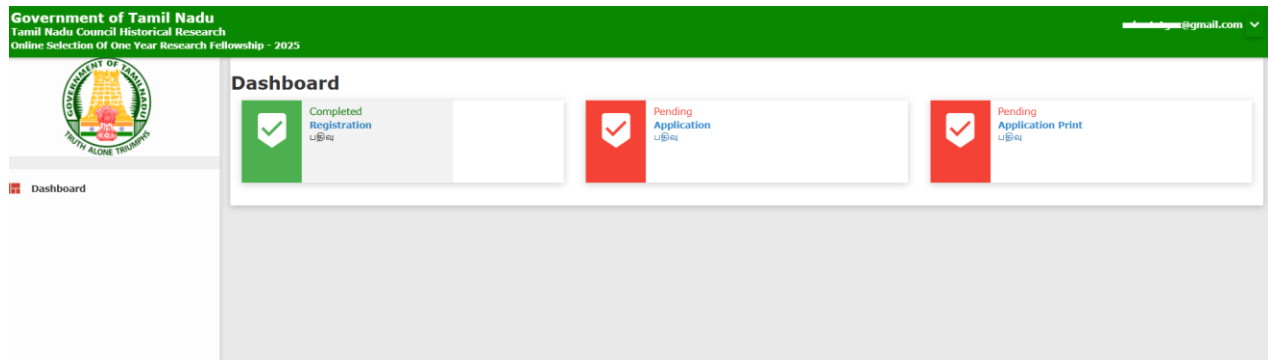
After filling in the details, click the “**Submit**” button. You will receive a **One-Time Password (OTP)** on your registered mobile number. Enter the OTP and click “**Submit**” again. Once done, the following will be displayed on the screen. Click on the “**Ok**” button to proceed.



Your registered email will now receive your **user name(Email ID)** and **Password** for your future reference. From this point onward, you can log in to the website at any time using your **Email ID** and **Password**.



Now, upon logging in, the following screen will appear on your computer.



At this stage, the **first step of the application registration** process has been completed.

2. Application Entry

Now, click on the **“Application”** tab. The application form page will appear on your screen. The application form consists of **two simple stages**, as given below:

- Entering Personal Details
- Entering Educational Qualifications

Entering Personal Details

- **Name** – Enter your name exactly as mentioned in the SSLC/HSC certificate.
- **Father’s/Guardian’s Name** and **Gender** – Provide these details as required.
- **Email ID, Mobile Number, and Alternate Mobile Number** – Enter valid and active contact details.
- **Aadhaar Number(optional)** and **Date of Birth** .
- **State, Religion, Community, and Caste/Subcaste** – Provide correct and updated information.

Then, enter the following address details:

- **Residential Address** : Include Street/Area, District, and Postal Code without any errors.

Name (As in SSLC/HSC Certificate) பெயர் (எஸ்.எல்.சி/எச்.எல்.சி சான்றிதழைப் போல) 	Father's/Guardian's Name தந்தையின் / பாதுகாப்பாளர் பெயர் 	Gender பாலினம் Select Gender
Email Id மின்னஞ்சல் முகவரி 	Mobile Number கைபேசி எண் 	Alternate Mobile Number கைபேசி எண்
Aadhaar Number ஆதார் எண் 	DOB பிறந்த தேதி dd-mm-yyyy	State மாநிலம் Select State
Religion மதம் Select Religion	Community இனம் Select Community	Caste Subcaste சாதி பெயர் Select Caste
Residential Address வசிக்கப்படு முகவரி 		
Differently Abled மாற்றத்திற்குள்ளாள் Select Option	Select Disabilities எந்தவகைய மாற்றத்திற்குள் Select Option	Mention % of Disability மாற்றத்திற்குள் % குறிப்பிடவும் 0

[Activate Windows](#)
 Go to Settings to activate Windows

Differently Abled: If applicable, select “Yes,” specify the type and percentage of disability, otherwise, select “No.”

After entering all the personal details, click the **“Continue”** button to proceed.

A B C Personal Information Academic Information Research Information				
Degree	Major Subject	Month & Year Completion	University/Institution	Percentage of Marks/Grade
UG				0
PG				0
M.Phil				0
Ph.D				Select Option
Details of Freelance Researcher (maximum 100 words) 				
Previous Section முந்தைய பிரிவு			Continue தொடரவும்	

[Activate Windows](#)

Entering Academic Qualification Details:

Begin by entering the details of your **Undergraduate Degree (UG Degree)**. The following information must be provided:

- **UG Major Subject (You can choose from the listed subject or if not available, type the subject in the same place)**
- **Month and Year of Passing(UG)**
- **Name of the University (UG University)**

- **Percentage of Marks obtained in UG Subjects (UG Marks)**

Ensure all entries are accurate and match your official academic records.

Next, enter the details related to your **Postgraduate Degree (PG Degree)**. The following information should be provided:

- **PG Major Subject (You can choose from the listed subject or if not available, type the subject in the same place)**
- **Month and Year of Passing (PG)**
- **Name of the University (PG University)**
- **Percentage of Marks obtained in PG Subjects (UG Marks)**

Ensure that all details are entered accurately as per your official PG academic records.

Applicants who possess **M.Phil Degree (PG Degree)**, the following information should be provided: **If you have not studied MPhil, leave that row completely blank.**

- **Major Subject (You can choose from the listed subject or if not available, type the subject in the same place)**
- **Month and Year of Passing**
- **Name of the University**
- **Percentage of Marks obtained in Part-1**

Applicants who possess a **Ph.D. qualification** must provide the following details:

- **Ph.D. Major Subject**
- **Month and Year of Award**
- **Name of the University**
- **Grade Obtained**

Ensure that the details entered are correct as per your official Ph.D. certificate.

After entering all the personal details, click the “**Continue**” button to proceed. The following screen will be displayed

A B C

Personal Information
Academic Information
Research Information

Details of Preferred topic of research (maximum 30 words)

Details of Research Reference (Mention any two senior scholars known to you and maximum 60 words)

Details of Research Paper/Books/Articles Published (Mention any three and maximum 100 words)

Research Proposal (Attach pdf of not less than 2,000 words)
கூப்புவதற்கு PDF டைப் பைட் செய்யுங்கள்

Choose File
No file chosen

Previous Section
முந்தைய பிரிவு

Continue
தொடரவும்

You need to provide Details of Preferred topic of research(maximum 30 words), Details Research paper/Books/Articles published)(Mention any three max 100 words) and Details of Research reference(Mention any two senior scholars known to you).

You need to attach a pdf file that has a research proposal not less than 2000 words. The system only accepts pdf file, do not try to upload any other file type.

After entering all the personal details, click the **“Continue”** button to proceed. The following screen will be displayed

Research Fellowship - 2025
robertatgac@

Application Preview

சுய விவரம் (Personal Information)

Name	Robert
Father's Name	L
Gender	Male
Email	robertatgac@gmail.com
Mobile	9488404800
Aadhaar Number	123412341234
DOB	1970-01-02
State	Tamil Nadu (TN)
Religion	Hindu
Community	BC
Caste	Agamudayar including Thozhu or Thuluva Vellala
Residential Address	Race course, cbe
Differently Abled	No
Disability	

கல்வி தகவல் (Academic Information)

Degree	Major Subject	Month & Year Completion	University/Institution	Percentage of Marks/Grade
UG	History	1965-01	Amrita VishwaVidyaapeetham, Coimbatore	45
PG	History	1974-01	Academy of Maritime Education and Training, Chennai	57
M.Phil				0
Ph.D	Commerce (Bank & Insurance)	1990-01	B.S. AbdurRahman Crescent Institute of Science & Technology	Commended

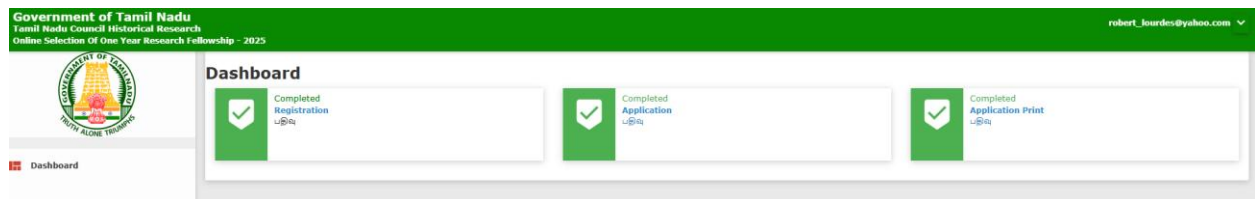
I hereby declare that the details and information given above are complete and true to the best of my knowledge

Back
Submit Application

A **preview screen** will then appear, displaying all the information you have entered for your review.

On the **preview screen**, carefully verify all details including your **Name, Gender, Date of Birth, Community, Educational Qualifications**, and any information under the **Special Category**. If you find any errors, click the “**Back**” button to make corrections. Once everything is accurate, click the “**Submit Application**” button.

△Note: After submission, no further changes can be made. So ensure all details are correct and confirmed before submitting the application.



3. Downloading the Application Form

Now, click on “**Application Print**”, and your complete application form will be downloaded. With this, your application process is **successfully completed**.